



*Helping Hands from the Heart of the Community*

## **JOB SEARCH NETWORK**

### **SCHONY.COM STATE OF THE ART COMPUTER CENTER**

**FEATURING MICROSOFT OFFICE SUITE, XP VERSION AND  
PENTIUM 4 COMPUTER SYSTEM**

### **SMALL CLASSES – PERSONALIZED ATTENTION**

**UPGRADE YOUR SKILLS: BEGINNER TO ADVANCED:**

- **MS WORD • EXCEL • POWER POINT • ACCESS •**
- **INTERNET/EMAIL • QUICKBOOKS**

**Taught By a Certified Microsoft Master Instructor**

**Private Tutoring Available**

**PLEASE CALL TO REGISTER FOR A CLASS**

**Fee: \$200.00 –per 12-hour module (SLIDING SCALE AVAILABLE)**

**TIME: 6:30 p.m.-8:30 p.m.**

**PLACE: Jewish Family Service  
1485 Teaneck Road  
Teaneck, NJ**

**To register or find out details, please call IRA at 201-837-9090**

**Or send us an e-mail to [Marlenal@jfsbergen.org](mailto:Marlenal@jfsbergen.org)**

